

Auditing and Assurance:

Workshop for New Auditors - Rerun (May 2024)

COURSE HIGHLIGHTS:

The Workshop for New Auditors is a tailor-made programme that provides the core concepts and practical skills essential for new auditors of financial statement audits.

The workshop teaches the auditing concepts and practical skills, as well as shares recent practice experience relevant to new auditors. The workshop also provides an awareness of other aspects of the audit process.

This 21-hour workshop applies an interactive learning format through discussions, case studies and role-play. Pre/Post course reading or exercises are required.

Workshop programme (subject to change):

Day 1	Day 2	Day 3
 Basics of an audit Auditing and financial reporting framework in Hong Kong Fundamental ethics for professional accountants Obtaining knowledge of client's business Systems, controls and walkthrough testing 	 Materiality Financial statements assertions Types of audit tests Audit sampling Dealing with misstatements Audit procedures of selected business cycles 	 Audit procedures of selected business cycles (continued) Review of statutory records Dealing with client on site

Date and Time / Programme Code	Format / Language / Venue	Fee
Programme Code Date and Time: 8 May 2024 (Wed) 24 May 2024 (Fri) 27 May 2024 (Mon) 9:00 am - 5:00 pm for all three days Total CPD hours: 21 Programme Code: WSHP24050801	Format: Workshop Language: Cantonese with English handout and terminology Venue: HKICPA Training Centre 27/F, Wu Chung House, Wanchai, Hong Kong	HK\$2,875 for HKICPA student (by offline registration only) HK\$2,875 for HKICPA member for participant enrolled by a CPA (Practising), CPA Firm or Corporate Practice registered with the Accounting and Financial Reporting Council# (by offline registration only enrolment form)
		HK\$4,715 for non-member by <u>offline</u> registration only – enrolment form



ABOUT THE SPEAKER:

Andrew Wong

Director, Audit Quality and Professional Practice, KPMG

Andrew is a member of the Institute. He has extensive practical experience in audit and assurance, including that of various listed companies and multinational corporates.

Andrew is currently the Head of Hong Kong Audit Learning and Deployment of KPMG. He has been designing and delivering internal learning solutions to audit professionals across Hong Kong and the Chinese mainland offices for ten years. He is also a speaker of a university in the MSc programme in Accounting.

April Yuen

Senior Manager, Assurance, PricewaterhouseCoopers

April is a senior manager in PwC's assurance services practice in Hong Kong. She is a member of the Institute and has over seven years of auditing experience in a wide range of multi-national, Hong Kong listed and the United States clients. Her client base covers manufacturing, retail and trading, food and beverages, with major operations in Hong Kong, the PRC and ASEAN countries.

ABOUT THE PROGRAMME:

Competency	Auditing and Assurance
Competency	7 taaiting and 7 toodianoc

Rating Foundation Level*

* Please refer to the Institute's online CPD Learning Resource Centre for descriptions of competency and rating.

Participants New auditors recently onboard, or audit staff with less than two years of

experience

Registration Enrolment is on a first-come-first served basis

- For HKICPA student members, please click here for online registrations or register the workshop offline by email or post with the completed enrolment form.
- For HKICPA members, please register the workshop offline by email or post with the completed enrolment form.
- #Non-HKICPA members enrolled by a CPA (Practising), CPA Firm or Corporate Practice registered with the Accounting and Financial Reporting Council has to register the workshop offline by email or post with the completed enrolment form in order to enjoy the member price.

Payment & Enrolment Status Enquiry:

Tel: 2287 7381 Email: enrolment@hkicpa.org.hk

Course Information Enquiry:

Tel: 2287 7386 Email: tls@hkicpa.org.hk



Disclaimer:

- The opinions expressed by external guest speakers are, by their nature, those of the speakers.
 They are not necessarily endorsed by the Institute nor do they necessarily reflect the official policies and views of the Institute, its staff or members.
- The Institute takes no responsibility for any loss associated with any person acting or refraining from acting as a result of participation in the event.
- The Institute does not endorse or recommend any products or services that may be mentioned in
 the event and is not responsible for any loss or damage arising from the use of such products or
 services. Participants are reminded that there may be a wide range of related products or services
 available in the market and that they should carry out their own research and obtain independent
 advice before subscribing to any products or services.

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- 8, 24 and 27 May 2024 Event code: WSHP24050801

**Registration by email is accepted only if the payment is made by credit card. Email: enrolment@hkicpa.org.hk





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Queen's Road Est, Hong Kong

Na	me: (*Mr. / Mrs. / Ms.)	HKICPA Members	nip/Student no.:		
Со	mpany name:			(if applicable)	
Ро	sition held:	Email:			
	landatory: Years of experience in auditing:	year(s)	•	confirmation purpose)	
Adm	ssion Fee - please tick the applicable option(s)	and fill in as appropriate:			
	HK\$ 2,875 per person (HKICPA students/ HKIC	CPA members)			
	HK\$ 2,875 per person (Non-HKICPA members enr	rolled by a CPA (Practising), CI	PA Firm or Corporate	Practice registered with the AFRC)	,
	Name of the CPA (Practising), CPA Firm or Corporate Practice who nominate the enrollee:				
	Practising Cert. No or Registration No. with the AFRC:				
	Signature of the CPA (Practising), CPA Firm or Corporate Practice who nominate the enrollee:				
	HK\$ 4,715 per person (Non-HKICPA members) Cheque (no) payable to "Hong l		olic Accountants" or "	"HKICPA"	
_ E	OC HKICPA VISA 🔲 BOC HKICPA	UnionPay card ☐ Oth	er VISA /Master Car	rd	
Card	Number:		Card Expiry	Date (MM/YY):	
Card	nolder's Name (block letters):	Cardholder's Signature:		Date:	
	I would like to have an official receipt. (Remarks: Or	fficial receipt will be sent to your	email address provided	labove.)	
No 1	tes: Please complete the Enrolment Form and return it to the	e Finance & Operations on or he	forethe deadline, toget	ther with full navment	

- Registration by email will ONLY be processed when payment is made by credit card.
- Cash is strictly NOT accepted. For credit card payment, the credit card should be valid with expiry date at least 1 month from the date of event. For payment by cheque, the enrolment will only be processed upon receipt of full payment.
- For registration by post or email, enrollment will be confirmed one week before the workshop commencement date. No telephone reservation will be accepted.
- Confirmation of enrolment will be sent to you via email. Unsuccessful enrolment will be notified with full refund.
- All scheduled events will be cancelled and postponed to a date to be announced in the event of typhoon signal no. 8 or above or if a Black Rainstorm warning is hoisted or unforeseen circumstances. For details of bad weather arrangement for CPD programmes, please refer to the Institute's homepage.
- In normal circumstances, the workshop fee is non-refundable or non-transferrable upon receipt of payment by HKICPA. Should the workshop be cancelled or postponed due to unforeseeable circumstances, refund will be made according to your payment method. For credit card payment, refund will be made directly to your credit card account. For cheque payment, refund will be mailed to your correspondence address.
- No unauthorized audio or video recording is allowed at CPD events.

Personal Data: Your personal data collected from the enrolment process and administration of courses/events/activities will be used for the purpose of the administration of the course on which you are enrolled. Such data collected may be accessible by the Institute's officers, persons or committees processing the application and related matters. In addition, the Institute may use the collected data for statistical research and analysis. The Institute intends to use the personal data of your name, email address and correspondence address to inform you, where relevant, of members' benefits, goods, services, facilities and events organized or provided by the Institute or other organizations. Members and registered students may opt out of receiving such materials at any time by logging in via the following link http://m .org.hk/mycpa/communica may opt out of receiving such materials at any time by sending an email to the Institute at privacyofficer@hkicpa.org.hk or a letter to the Institute's privacy officer. For more information about the privacy policy of the Institute, please go to http://www.hkicpa.org.hk/en/service-tools/privacy-policy/.

Payment & Enrolment Status Enquiry:2287-7381 e-mail: enrolment@hkicpa.org.hk	Event Information Enquiry: 2287-7386 e-mail: tls@hkicpa.org.hk	
For non-member and firm payment by cheque, please fill-in your postal address in case of refund:		
Name :	Name :	
Address:	Address:	