

# Insolvency Preparatory II (Webinar)

May - June 2023



The Institute's Insolvency Preparatory II offers an in-depth and integrated study of the financial, management, legal and accounting aspects of insolvency administration with specific emphasis on the practical issues relating to these areas. Experienced specialists in field of insolvency will share with participants their expertise in different subject areas.

Insolvency Preparatory II will be held on five Saturday mornings commencing **13 May 2023** with topics as followings:

1. **Duties of Insolvency Administrators**
2. **Creditors' Rights and Claims / Employee Issues**
3. **Trading Administrations and Receiverships**
4. **Corporate Rescue**
5. **PRC Insolvency**

### Multiple-choice test

A multiple-choice test on understanding and assimilation of the knowledge taught will be held at the end of the course.

Those who are interested in continuing their study in *HKICPA's Professional Diploma in Insolvency* programme but with less than 2 years of insolvency work experience, **successful completion** of Insolvency Preparatory II and a **passing** score on the multiple-choice test will make one eligible for admission to the diploma programme.

### Date & Time

Five Saturdays on **13 & 20 May** and **3, 10 & 24 June**,  
**10:00 a.m. - 1:00 p.m.**

### Format

Live webinar (via Zoom)

### Language

English (Cantonese may be used for some topics)

### Target participants

All interested parties working in the field of insolvency or related areas who have attained **18 months** of insolvency or related experience; or those who have successfully **completed** the Insolvency Preparatory I.

### CPD hours

15 verifiable CPD hours for Institute's members. A certificate of attendance will be awarded to each participant who has fulfilled the minimum 80% attendance. (Note: The course is under review by the Law Society of Hong Kong as an accredited CPD course.)

### Fees

- **HK\$2,800** (HKICPA member/student or Restructuring and Insolvency Faculty member)
- **HK\$3,920** (Non-member)

### Enrolment procedures

Enrolment deadline is **8 May 2023**. Registrations are on a first-come-first-served basis and priority will be given to candidates who have successfully completed Insolvency Preparatory I. The course may be cancelled if the minimum enrolment is not achieved.

Successful applicants will be informed of the seminar link and log-in details by e-mail.

### Enquiries

Tel: 2287-7326

E-mail: [sq.insolvency@hkicpa.org.hk](mailto:sq.insolvency@hkicpa.org.hk)



## ENROLMENT APPLICATION

by e-mail: [sq.insolvency@hkicpa.org.hk](mailto:sq.insolvency@hkicpa.org.hk)

by post: Together with the required payment to **HKICPA**, 27/F, Wu Chung House, 213 Queen's Road East, Wanchai. Attn: E&T/P2-2023

### Section 1 – Type of Membership

Please  where appropriate

- HKICPA Membership No.: \_\_\_\_\_ → Continue to Section 2
- HKICPA Student No.: \_\_\_\_\_ → Continue to Section 2
- RIF Membership No.: \_\_\_\_\_ → Continue to Section 2
- Non-member → Continue to Section 2 & 2.1

### Section 2 – Personal Particulars

Please  where appropriate

- Mr.     Ms. \_\_\_\_\_ HKID: \_\_\_\_\_  
Family name, Given name (English Name) 中文 (e.g. A326, first 4 letter(s) & digits only)
- Please use the same contact details as registered in the Institute's membership records as means of administrative communications of this course. → Continue to Section 3
- Please use the information as indicated in Section 2.1 as means of administrative communications of this course. → Continue to Section 2.1

### Section 2.1 – Contact Details

Please  where appropriate

Mobile: \_\_\_\_\_ E-mail: \_\_\_\_\_  
 Position: \_\_\_\_\_ Organization: \_\_\_\_\_

*Note: For members of the Institute, the English and Chinese names as registered in the Institute's membership records will be used for issuance of the Certificate of Attendance. For non-members, the English and Chinese names as provided in Section 2 above will be used. Such certificate will only be awarded to those who have completed 80% of the entire course.*

### Section 3 – Qualifications / Relevant Work Experience

Have you completed the HKICPA's Insolvency Preparatory I course?  Yes, year \_\_\_\_\_  No

Your equivalent length of full time experience:

- A. Court liquidation: \_\_\_\_\_ years \_\_\_\_\_ months
- B. Creditors' voluntary liquidation: \_\_\_\_\_ years \_\_\_\_\_ months
- C. Receivership: \_\_\_\_\_ years \_\_\_\_\_ months
- D. Other insolvency related work\*: \_\_\_\_\_ years \_\_\_\_\_ months \*please provide details: \_\_\_\_\_
- E. Total length: \_\_\_\_\_ years \_\_\_\_\_ months

### Section 4 – Fees and Payment

Please  where appropriate

**Fees** EWEB23051301  **HK\$2,800** Member/student of HKICPA or Member of RIF  **HK\$3,920** Non-member

Cheque (No. \_\_\_\_\_) payable to "HKICPA" or "Hong Kong Institute of Certified Public Accountants"

VISA / MasterCard  BOC HKICPA VISA  BOC HKICPA UnionPay card

Card Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Card Expiry Date: (MM/YY) \_\_\_\_ / \_\_\_\_

Cardholder's Name: \_\_\_\_\_

Cardholder's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

- Cash will not be accepted. Fees paid are non-refundable and non-transferable. A refund will only be made if the application is not accepted.
- Applications will not be processed if post-dated or dishonoured cheques are received.
- Any bank charges and/or expenses incurred as a result of unsuccessful credit card payments or dishonoured cheques shall be borne by the applicant.

### Section 5 – Points to Note

- Personal Data** Your personal data collected from the enrolment process and administration of courses/events/activities will be used for the purpose of the administration of the course on which you are enrolled. The provision of personal data by means of this form is voluntary. However, insufficient information may result in an inability to process your application [or rejection of an application]. Such data collected may be accessible by the Institute's officers, persons or committees processing the application and related matters. In addition, the Institute may use the collected data for statistical research and analysis. The Institute intends to use the personal data of your name, email address and correspondence address to inform you, where relevant, of members' benefits, goods, services, facilities and events organized or provided by the Institute or other organizations. **Members** and registered students may opt out of receiving such materials at any time by logging in via the following link <https://mas.hkicpa.org.hk/mycpa/communication/preference>. **Non-members** may opt out of receiving such materials at any time by sending an email to the Institute at [privacyofficer@hkicpa.org.hk](mailto:privacyofficer@hkicpa.org.hk) or a letter to the Institute's privacy officer. For more information about the privacy policy of the Institute, please go to <http://www.hkicpa.org.hk/en/service-tools/privacy-policy>
- HKICPA reserves the right to cancel part/all of the programme, or change the dates, time, venues, contents and/or teachers due to unforeseen circumstances.
- The Institute reserves the right to amend the above terms and conditions without prior notice. In case of any disputes, the Institute reserves the right to make the final decision.

### Section 6 – Declaration

Please  where appropriate

I confirm that I have read and fully understood all the terms and conditions as set out in this form. I declare that the information given in this form is true and correct to the best of my knowledge and belief. If I am subsequently found to have provided false information, I agree to have my enrolment terminated without refund.

Signature of Applicant: \_\_\_\_\_ Date (DD/MM/YY): \_\_\_\_\_