



# 中國稅務專業文憑

## Professional Diploma in China Tax

Hong Kong plays the role as a gateway for international companies to Mainland China, and for Chinese companies going out. The Institute's **Professional Diploma in China Tax** helps its students develop the tools necessary to deal with the wide range of matters tax advisors typically face.

The courses help candidates to stay up-to-date with the developments of the laws and regulations in China tax, and advance international tax knowledge. Becoming a proficient tax advisor with increased tax knowledge across a wider spectrum enables you to offer your clients sound tax advisory services for corporates or individuals.



The next cohort of the China Tax Course begins in October and welcomes registration by members now. The International Tax Course and Professional Ethics Workshop will be offered in 2022.



Hong Kong Institute of  
**Certified Public Accountants**  
香港會計師公會



# HKICPA's Specialist Programmes in Taxation China Tax Course

This China Tax Course is a compulsory component of the Professional Diploma in China Tax (中國稅務專業文憑).  
Please refer to the [leaflet](#) for details of the HKICPA's professional diplomas in taxation.

Topic / Assessment	Workshop Date	Monday Tutorial Date	Wednesday Tutorial Date	Thursday Tutorial Date
1. 中国税务制度简介及税收征收管理制度	9 Oct 2021	Participants are required to attend one of the below series of tutorials, on Mondays, Wednesdays or Thursdays.		
2. 增值税（一）货物和修理修配劳务及销售服务、无形资产、不动产	23 Oct 2021	25 Oct 2021	27 Oct 2021	28 Oct 2021
3. 增值税（二）增值税退税及免税的适用情况、征收管理及税收优惠	6 Nov 2021	8 Nov 2021	10 Nov 2021	11 Nov 2021
4. 消费税及关税	27 Nov 2021	29 Nov 2021	1 Dec 2021	2 Dec 2021
5. 企业所得税（一）	11 Dec 2021	13 Dec 2021	15 Dec 2021	16 Dec 2021
6. 企业所得税（二）	15 Jan 2022	17 Jan 2022	19 Jan 2022	20 Jan 2022
7. 土地及房地产相关税收	12 Feb 2022	14 Feb 2022	16 Feb 2022	17 Feb 2022
8. 个人所得税（一）综合所得	26 Feb 2022	N/A	N/A	N/A
9. 个人所得税（二）非综合所得及其它特殊目的税	5 Mar 2022	7 Mar 2022	9 Mar 2022	10 Mar 2022
考試	9 Apr 2022 (afternoon)			

- Course Fee of this China Tax Course is HK\$15,000, inclusive of a training manual (written in Simplified Chinese).
- This Course has 9 workshops and 7 tutorials with 44.5 teaching hours. The medium of instruction is Cantonese / Putonghua.
- Workshops are held on Saturday afternoons with duration of 3 hours from 2:00pm to 5:00pm.
- Tutorials are held on weekday evenings with duration of 2.5 hours from 7:00pm to 9:30pm.

## Enrolment Application

Enrolment Deadline: 4 Oct 2021

We welcome enrolment application by ✓ E-mail: [taxdiploma@hkicpa.org.hk](mailto:taxdiploma@hkicpa.org.hk) ✓ Fax: 2147 3293 ✓ Post

If sending in the enrolment application by post, please send together with the required payment to:

HKICPA-Education and Training Dept., 27/F, Wu Chung House, 213 Queen's Rd East, Wanchai, Hong Kong. Re: China Tax Course Application

**Enquiry: 2287 7233 / 2287 7359 Email: [taxdiploma@hkicpa.org.hk](mailto:taxdiploma@hkicpa.org.hk)**

### SECTION 1 – PERSONAL PARTICULARS (Please complete this section in BLOCK LETTERS.)

Name\*: (Mr./Ms.\*\*)  
(in English) \_\_\_\_\_ (Family Name) \_\_\_\_\_ (Given Names) \_\_\_\_\_ Name\*: \_\_\_\_\_  
(in Chinese)

HKICPA Membership No.: \_\_\_\_\_ Mobile No.: \_\_\_\_\_

Position: \_\_\_\_\_ Organization: \_\_\_\_\_

Are you a member of the Institute's Taxation Faculty (TF)? ☐ Yes, (TF Membership No.: \_\_\_\_\_) ☐ No

\* Your contact details, English and Chinese names as registered in the Institute's membership records will be used in the programme and for issuance of Examination Result Slip. Please contact the Institute for any change of particulars.

\*\* Delete as appropriate.

### SECTION 2 – QUALIFICATIONS AND EXPERIENCE

- Highest academic qualification: \_\_\_\_\_
- Other professional qualifications (if any): \_\_\_\_\_
- Types and length of taxation experience gained:

Position(s) held	Type of firm and size	Areas of practice	Length of full time experience
			years
			years
			years
			years
Total length of taxation experience			years

### SECTION 3 – CHOICE OF TUTORIAL SESSIONS

The following notes are **VERY IMPORTANT** for your choice of tutorial sessions. Please read them carefully before making your choice.

1. Once accepted into the China Tax Course, apart from the workshops, you are also required to attend a series of tutorials.
2. These tutorials will be held on Monday, Wednesday and Thursday evenings as detailed in the Timetable overleaf. **It is your responsibility to ensure that there is no clash of your time when making your choices.**
3. You are required to put down “1”, “2” and “3” for 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> choices respectively in the boxes below.
4. If you do not wish to be allocated to a particular series of tutorial sessions, please mark a cross “X” in the box as appropriate.
5. The Institute will use its best endeavours to accommodate your preferences but no guarantee can be given.
6. Once assigned to a specific session, you are **not allowed to change** to another tutorial session. You are required to attend all tutorials.

	Mondays	Wednesdays	Thursdays
<b>CHOICE</b> (Please put “1”, “2”, “3” or “X” to indicate your order of preferences.)			

### SECTION 4 – PAYMENT

Please tick the appropriate box:

Course Fee:	<input type="checkbox"/> HK\$15,000 (Standard fee)		
	<input type="checkbox"/> HK\$14,900 (Discounted fee for applicants who have enrolled the <a href="#">demo lesson of China Tax Course 2021</a> )		
<input type="checkbox"/> Cheque No. _____	(Bank: _____)		
<input type="checkbox"/> BOC HKICPA Visa	<input type="checkbox"/> BOC HKICPA UnionPay Card	<input type="checkbox"/> Other Visa/MasterCard	
Card Number		Card Expiry Date (month/year):	
Cardholder's Name (please print):	Cardholder's Signature:	Date:	
FOR OFFICE USE	Auth. code no.	Handled by	Date

1. Cash will not be accepted.
2. Crossed cheques should be made payable to the “**Hong Kong Institute of Certified Public Accountants**” or “**HKICPA**”. Applications will not be processed if post-dated or dishonoured cheques are received.
3. Any bank charges and/or expenses incurred as a result of unsuccessful credit card payments or dishonoured cheques shall be borne by the applicant.

### SECTION 5 – POINTS TO NOTE

1. All enrolment applications are subject to the Institute's final approval.
2. In normal circumstances, the course fee is non-refundable or non-transferrable upon receipt of payment by HKICPA. Should the course be cancelled or postponed due to unforeseeable circumstances, refund will be made according to your payment method.
3. NO certificate will be issued upon successful completion of this Course alone. A certificate will be issued only upon successful completion of the Professional Diploma in China Tax. Please refer to the [leaflet](#) about these diplomas for details.
4. Workshops/tutorials/assessments will be postponed if Typhoon Signal No.8 or above or a Black Rainstorm Warning is hoisted / going to be hoisted. Participants will later be notified details of the substitute session.
5. No unauthorized audio or video recording is allowed in the Course.
6. The Institute reserves the right to change the date, time, venue, contents, teachers or to cancel the workshops and/or tutorials due to unforeseen circumstances.
7. The Institute reserves the right to amend the above terms and conditions without prior notice. In case of any disputes, the Institute reserves the right to make the final decision.

**Personal Data:** Your personal data collected from the enrolment process and administration of courses/events/activities will be used for the purpose of the administration of the course on which you are enrolled. Such data collected may be accessible by the Institute's officers, persons or committees processing the application and related matters. In addition, the Institute may use the collected data for statistical research and analysis. The Institute intends to use the personal data of your name, email address and correspondence address to inform you, where relevant, of members' benefits, goods, services, facilities and events organized or provided by the Institute or other organizations. Members and registered students may opt out of receiving such materials at any time by logging in via the following link <https://mas.hkicpa.org.hk/mycpa/communication/preference>. Non-members may opt out of receiving such materials at any time by sending an email to the Institute at [privacyofficer@hkicpa.org.hk](mailto:privacyofficer@hkicpa.org.hk) or a letter to the Institute's privacy officer. For more information about the privacy policy of the Institute, please go to <http://www.hkicpa.org.hk/en/service-tools/privacy-policy>

### SECTION 6 – DECLARATION

I confirm that I have read and fully understood all the terms and conditions as set out in this form.

I declare that the information given in this form is true and correct to the best of my knowledge and belief. If I am subsequently found to have provided false information, I agree to have my enrolment terminated without refund.

Signature

Date

DD / MM / YYYY

Places for the course are limited. The Institute's decision on enrolment is final.