

Information Technology Interest Group (ITIG) E-learning webinar:

Automation tips for the accounts payable process



Speaker	Mr Gary Cheuk , CPA, FCCA Senior Manager, Application Systems The Hong Kong University of Science and Technology
Date & Time	30 October 2020, Friday 1:00 p.m. – 2:00 p.m.
Format	Live webinar (There will be real time Q&A)
Language	Cantonese
Fee	\$120 (HKICPA member) \$220 (non-HKICPA member) <i>An email will be sent to you when your registration is accepted, which will include a login ID and password for this webinar. You can access the webinar by tablet, smart phone or PC.</i>
CPD hour	1 hour
Competency*	Business planning and strategy, Information Technology
Sub-competency*	Developing and implementing strategic actions, Technology-related upgrades and implementations
Rating*	Foundation level
Enrolment deadline	29 October 2020 (offline enrolment by 23 October 2020)
Registration	Enrol online or complete the enrolment form and return it with full payment by the enrolment deadline Enrolment will be accepted on a first-come-first-served basis

* Details of [Competency and Rating](#) information

ABOUT THE WEBINAR

Accounts payable is a key area of focus for process improvement for many organizations. Implementing accounts payable automation technology will help organizations to streamline and automate the accounts payable process, eliminate manual tasks, and gain better visibility and control over crucial financial information.

In this webinar, the speaker will share the practical experience of accounts payable automation projects in achieving operational efficiency gains, as well as paper and other cost savings. He will also share some useful tips and lessons learnt on how to manage the key project stakeholders in order to generate a high return on investment in accounts payable automation solutions.

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ABOUT THE SPEAKER



Mr Gary Cheuk, CPA, FCCA
Senior Manager, Application Systems
The Hong Kong University of Science and Technology

In his role as Senior Manager, Mr Cheuk leads a team of project managers to implement enterprise resource planning and finance system automation projects, data analytics, data blending, and digital transformation projects. He engages business owners and key stakeholders in initiating and driving business processes streamlining and technology solutions projects to enhance operational efficiency, achieve manpower savings, improve the user experience, and undertake digital transformations.

Mr Cheuk graduated from the Hong Kong Baptist University. He is an Institute member and a fellow member of the Association of Chartered Certified Accountants.



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Event Code: EWEB20103001

Finance & Operations Department,
Hong Kong Institute of CPAs

37th Floor, Wu Chung House,
213 Queen's Road East, Hong Kong.

Fax no: 2893 9853

Enrolment Form

30 October 2020, Friday
Enrolment deadline: 23 October 2020 (offline)

Confirmation of enrolment will be sent to you via email, which will include a login ID and password for the webinar. For HKICPA member, you can check your enrolment status at "My CPA" at www.hkicpa.org.hk. Unsuccessful enrolment will be notified with full refund.

[Contact information below is used solely for communication of this particular event, without update to your member profile]

Please use BLOCK letters

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<input type="checkbox"/> Cheque (no. _____) payable to "Hong Kong Institute of Certified Public Accountants" or "HKICPA"		
<input type="checkbox"/> BOC HKICPA VISA <input type="checkbox"/> BOC HKICPA UnionPay card <input type="checkbox"/> Other VISA / MasterCard		
Card Number:	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	Card Expiry Date (MM/YY): <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
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<ul style="list-style-type: none"> For credit card payment the card should be valid with expiry date at least 1 month from the date of event. Payment receipt will be sent to your email address provided above once the payment is confirmed. 		

Notes:

- Enrolment for the activity is accepted on a first-come-first served basis.
- Full payment must be made before your enrolment will be processed. No telephone reservation will be accepted.
- Application by fax will ONLY be accepted when payment is made by credit card. Cash is strictly not accepted.
- Confirmation of enrolment will be sent to you via email prior to the date of event, in which you will be given your login ID and password that are for your exclusive use ONLY and you should not share them with anyone. You can access the webinar by tablet, smart phone or PC. For HKICPA member, you can check your enrolment status at "MyCPA" at www.hkicpa.org.hk. Unsuccessful enrolment will be notified with full refund.
- In normal circumstance, the admission fee is non-refundable or non-transferrable upon receipt of payment by HKICPA. Should the event be cancelled or postponed due to unforeseen circumstance, refund will be made according to your payment method. For credit card payment, refund will be made directly to your credit card account. For cheque payment, refund will be mailed to your correspondence address.
- The Institute reserves the right to change the date, speaker, or to cancel the event due to unforeseen circumstances.
- No unauthorized audio or video recording is allowed for the webinar.

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For non-member and firm payment by cheque, please fill in your postal address for refund in case the event is full or cancelled.

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