

Hong Kong Institute of **Certified Public Accountants** 香港會計師公會

E-learning webinar: Guardian Role of Professionals in Upholding Ethical Governance

Programme Code: EWEB20102001

This webinar aims to enhance participants' understanding and awareness of the guardian role of professionals in upholding ethical governance. Topics include:

- Introduction of relevant sections of the Prevention of Bribery Ordinance in relation to the duties and responsibilities of directors and professionals in preventing corruption and other malpractices
- Discussion of business ethics and ethical issues encountered by directors and professionals
- Discussion of the "4As" Model on ethical governance Awareness, Assessment, Action and Assistance

Speaker

Ms. Katherine Ma, Senior Community Relations Officer, Hong Kong Business Ethics Development Centre, ICAC

Ms. Ma joined the Community Relations Department of the Independent Commission Against Corruption (ICAC) in 2007. She has worked in various regional offices of the ICAC throughout the years and has an extensive experience in presenting probity seminars for both private as well as public sectors. Having designed different strategies in connecting various segments of the community, Ms. Ma has implemented education and publicity projects of different scales, not only to disseminate integrity messages but also to engage public support to the anti-graft cause. She is responsible for supporting the Hong Kong Business Ethics Development Centre of the ICAC to promote business ethics and anti-corruption messages in local and overseas business communities.

Date Tuesday, 20 October 2020

Time 12:30 p.m. – 2:00 p.m.

Format Webinar

Language Cantonese with English presentation powerpoint and handout

| Fee | HKICPA member or student: | HK\$150 |
|-----|-------------------------------|---------|
| | IA/ HKIAAT member or student: | HK\$150 |
| | Non-member: | HK\$330 |

(An email will be sent to you when your registration is accepted, which will include login details to the webinar. You can access the webinar by tablet, smart phone or PC.)

- Participants Accountants; Company directors and management
- **Competency*** Ethics, integrity and professionalism
- **Sub-competency*** Understanding business ethics; Understanding professional ethical standards and requirements in HK and other major jurisdictions; Recognizing ethical risks and taking measures to mitigate business integrity risks
- Rating* Foundation to intermediate level

CPD hours 1.5



To confirm your CPD booking, just log on to "My CPA" at http://www.hkicpa.org.hk

HKICPA Webinar Enrolment Form (For Support Programme)

Finance & Operations Department, Hong Kong Institute of CPAs. 37/F, Wu Chung House, 213 Queen's Road East, Hong Kong

Payment & Enrolment Status Enguiry: 2287 7381 e-mail: enrolment@hkicpa.org.hk Fax: 2893 9853

С C Course Information Enguiry: 2287 7253 / 2287 7230 e-mail: cpd@hkicpa.org.hk

FOR OFFICE USE

An email will be sent to you when your registration is accepted, which will include a login ID and password for EACH webinar. You can access the webinar by tablet, smart phone or PC.

| No. | Membe No. | rship Status ⁽¹⁾ | Full Name of Participant(s) (Block Letters) | Company | Email address ⁽²⁾ (Block Letters) | Programme Code | Fee (HK\$) |
|-----|--------------|--------------------------------|--|---------|---|----------------|---------------|
| 1 | | | | | | | |
| 2 | | | | | | | |
| 3 | | | | | | | |
| | | | | | | Total (HK\$) | |

I am unemployed and not working. I am planning to rejoin the workforce.

| | | E-mail : | | | |
|--|-------------------------------------|-------------------------|-------------------|--|--|
| ontact information is used solely for communication of this particular event, without update to your member profile. | | | | | |
| Payment Method (Please tick the appropriate box) | | | | | |
| Cheque (no) payable to "Ho | ng Kong Institute of Certified Publ | ic Accountants" or "Hk | | | |
| BOC HKICPA VISA DOC HKICPA UnionPay | card D Other VISA / Mast | erCard | | | |
| Card Number: | | Card Expiry (MM/YY): | ⁷ Date | | |
| Cardholder's Name (block letters): | Cardholder's Signature: | | Date: | | |
| | | | | | |
| Payment receipt will be sent to your email address provided above once the payment is confirmed. | | | | | |

Membership Status: NP = Non-Practising. P = Practising, IA = International Affiliate, S = Student, HKIAAT = HKIAAT Student or Member, Notes 1. GAA = GAA Passport holder, NM = Non-Member.

2. Confirmation of enrolment will be sent to you via email prior to the date of event, in which you will be given your login ID and password that are for your exclusive use ONLY and you should not share them with anyone. For HKICPA member, you can check your enrolment status at "MyCPA" at <u>www.kkicpa.org.hk</u>. Unsuccessful enrolment will be notified with full refund. In order not to delay the process, please ensure payment is made together with your application. If you do not receive any confirmation email from the Institute, please contact 2287 7508.

3. All applications are on a first-come-first-served basis 4. Application by fax will ONLY be accepted when payment is made by credit card. Cash is strictly not accepted. Please ensure all the particulars relating to payment are completed,

otherwise the application cannot be processed. There is NO need to send in the enrolment form again if it has already been faxed to the Institute. Please fax the completed form to 2893 9853. For credit card payment, the card should be valid with expiry date at least 1 month from the date of event. 5.

Please issue SEPARATE CHEQUE for each event. 6.

In normal circumstances, the event fee is non-refundable or non-transferrable upon receipt of payment by HKICPA. Should the event be cancelled or postponed due to unforeseeable circumstances, refund will be made according to your payment method. For credit card payment, refund will be made directly to your credit card account. For 7. cheque payment, refund will be mailed to your correspondence address 8

The Institute reserves the right to change the date, speaker or to cancel the event due to unforeseen circumstances.

No unauthorized audio or video recording is allowed for the online courses

Personal Data: Your personal data collected from the enrolment process and administration of courses/events/activities will be used for the purpose of the administration of the course on which you are enrolled. Such data collected may be accessible by the Institute's officers, persons or committees processing the application and related matters. In addition the Institute may use the collected data for statistical research and analysis. The Institute intends to use the personal data of your name, email address and correspondence address to inform you, where relevant, of members' benefits, goods, services, facilities and events organized or provided by the Institute or other organizations. Members and registered students may opt out of receiving such materials at any time by logging in via the following link https://mas.hkicpa.org.hk/mycpa/communication/preference. Non-members may opt out of receiving such materials at any time by sending an email to the Institute at privacyofficer@hkicpa.org.hk or a letter to the Institute's privacy officer. For more information about the privacy policy of the Institute, please go to http:

| For payment by cheque, please fill-in your postal address for refund. | | | | |
|---|----------|--|--|--|
| Name: | Name: | | | |
| Address: | Address: | | | |
| | | | | |
| | | | | |