



# Financial Controllershship Programme

## Management Competency Development Module

The first module of the Financial Controllershship Programme focuses on the importance of soft skills which has always been highlighted as the differentiator for career development for accountants today. Stepping up to financial controller, CFO and managing director does not only require you to be a better accountant, it also requires you to be able to lead, communicate, influence, negotiate and partner with key stakeholders.

This module will challenge you, help you identify your personal strengths and weaknesses and give you practical steps you can take in your present situation to become a better leader and manager. The module will feature best practices, experience sharing, role play and exercises. Sessions will focus on live issues faced by participants.

**Course Director & Facilitator:** **Mr. Peter Nixon** *Founder & Managing Director of Potential Dialogue Institute*

*Peter is a fellow of the HKICPA with over 20 years' experience training, coaching and consulting thousands of professionals in over 600 private and public sector organisations in some 60 countries around the world. He specializes in decision processes especially as regards leadership, management, negotiation, conflict resolution and business development. Prior to this he was an auditor for PwC (C&L) in Montreal, Geneva and Hong Kong. Peter has authored 4 books: Dialogue Gap, Negotiation: Mastering Business in Asia, The Business Developer's Playbook, and Success Culture: Hurdles to being #1.*

### Enrol now

Dates:	15 & 22 June, 30 Nov and 7 Dec (Saturdays)
Time:	9:30 am to 5:30 pm (with 1 hour lunch break)
Venues:	HKICPA Training Centre - 27/F, Wu Chung House, Wanchai, and KPMG Training Centre - 28/F, Oxford House, Taikoo Place, Quarry Bay
CPD hours:	28 verifiable CPD hours
Medium of Instruction:	English
Admission requirements:	HKICPA member with at least 5 years post-CPA qualification work experience. Practical experience is highly desirable for participants to benefit fully from the FCP.
Module fee:	HK\$ 8,500
Enrolment deadline:	13 June 2019
Enrolment procedures:	Enrolment application by ✓ online enrolment ✓ e-mail: fcp@hkipa.org.hk ✓ post
Points to note:	FCP certificates will be awarded only to those participants who have successfully completed the whole programme (i.e. 5 modules), achieving at least 80% attendance of all modules and satisfactorily completed an end of programme assignment.
Enquiries:	2287 7233 / 2287 7464

# Enrolment Application

We welcome enrolment application by ✓ online enrolment ✓ E-mail: [fcg@hkicpa.org.hk](mailto:fcg@hkicpa.org.hk) ✓ post. If sending in the enrolment application by post, please send together with the required payment to HKICPA, 27/F, Wu Chung House, 213 Queen's Road East, Wanchai, HK. Re: FCP Application (E&T Dept)

## SECTION 1 – PERSONAL PARTICULARS (please complete this section in BLOCK LETTERS)

Name\*: ☐ Mr. ☐ Ms. \_\_\_\_\_ Name\*: \_\_\_\_\_  
 (in English) (Family Name) (Given Names) (English Name) (in Chinese)

HKICPA Membership No.: \_\_\_\_\_ Mobile: \_\_\_\_\_ E-mail: \_\_\_\_\_

Position: \_\_\_\_\_ Organization: \_\_\_\_\_

\* Your contact details, English and Chinese names as registered in the Institute's membership records will be used in the programme and on the certificate (if applicable). Please contact the Institute for any change of particulars.

## SECTION 2 – QUALIFICATIONS AND EXPERIENCE

- Highest academic qualification: \_\_\_\_\_
- Other professional qualifications (if any): \_\_\_\_\_
- Post-CPA qualification work experience: \_\_\_\_\_ (years)
- Length of full time experience from commercial sector: \_\_\_\_\_ (years)
- Please provide details about the **two most recent** full time experience gained in the commercial sector:

i. Position(s) held	ii. Size of organization and industry	iii. Nature of work	iv. Period
			From: (mm/yy) To: (mm/yy)
			From: (mm/yy) To: (mm/yy)

## SECTION 3 – FEES & PAYMENT (please ✓ where appropriate)

Individual modules in FCP:	<input type="checkbox"/> HK\$8,500	Management Competency Development (enrol by 13 June 2019, COUR19061501)
	<input type="checkbox"/> HK\$6,500	Accounting for Performance & Decision Making (enrol by 3 July 2019, COUR19071301)
	<input type="checkbox"/> HK\$6,500	Strategic Finance (enrol by 25 July 2019, COUR19080301)
	<input type="checkbox"/> HK\$8,500	Risk Management & Corporate Governance (enrol by 12 September 2019, COUR19092101)
	<input type="checkbox"/> HK\$4,500	Business Ethics (enrol by 31 October 2019, COUR19110901)
<input type="checkbox"/> Cheque (No. _____) payable to "HKICPA" or "Hong Kong Institute of Certified Public Accountants"		
<input type="checkbox"/> BOC HKICPA VISA <input type="checkbox"/> BOC HKICPA UnionPay card <input type="checkbox"/> Other VISA / MasterCard		
Card Number:		Card Expiry Date (MM/YY):
Cardholder's Name: (BLOCK LETTERS)	Cardholder's Signature:	Date:
FOR OFFICE USE	Auth. code no.	Handled by
		Date

- Cash will not be accepted. Fees paid are non-refundable and non-transferable. A refund will only be made if the application is not accepted.
- Applications will not be processed if post-dated or dishonoured cheques are received.
- Any bank charges and/or expenses incurred as a result of unsuccessful credit card payments or dishonoured cheques shall be borne by the applicant.

## SECTION 4 – POINTS TO NOTE

- Once an enrolment application is submitted, cancellation is not allowed.
- Enrolment may be subject to selection criteria. All enrolment applications are subject to the Institute's final approval.
- No unauthorized audio or video recording is allowed in the programme. HKICPA will record the programme solely for internal use. Selected images taken from the recording may be used in future promotion of the FCP.
- Sessions will be postponed if Typhoon Signal No.8 or above or a Black Rainstorm Warning is hoisted within two hours before the commencement time. Participants will later be notified details of the substitute session.
- HKICPA reserves the right to cancel part/all of the programme, or change the dates, time, venues, contents and/or teachers due to unforeseen circumstances.
- Personal Data:** Personal data collected from the enrolment process and administration of courses will be used for the purpose of the administration of the course on which you are enrolled. Such data collected may be accessible by the Institute's officers, persons or committees processing the application and related matters. In addition, the Institute may use the collected data for statistical research and analysis, for keeping members informed of its services and for other uses internally. The Institute intends to use the personal data of your name, email address and correspondence address to inform you, where relevant, of members' benefits, goods, services, facilities and events organized or provided by the Institute or other organizations. Members and registered students may opt out of receiving such materials at any time by logging in via the link <https://www.hkicpa.org.hk/en/members-area/comm-preference/>. Non-members may opt out of receiving such materials at any time by sending an email to the Institute at [privacyofficer@hkicpa.org.hk](mailto:privacyofficer@hkicpa.org.hk) or a letter to the Institute's privacy officer. For more information about the privacy policy of the Institute, please go to <http://www.hkicpa.org.hk/en/service-tools/privacy-policy/>.
- The Institute reserves the right to amend the above terms and conditions without prior notice. In case of any disputes, the Institute reserves the right to make the final decision.

## SECTION 5 – DECLARATION

I confirm that I have read and fully understood all the terms and conditions as set out in this form. I declare that the information given in this form is true and correct to the best of my knowledge and belief. If I am subsequently found to have provided false information, I agree to have my enrolment terminated without refund.

Signature

Date

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