

## Visit to theDesk – a co-working space



Co-working puts you near people who have different skillsets or solutions to problems, allows you to "pick their brains". If you can find a co-working space that aligns with your field of work, it makes this synergistic benefit even stronger. Come join the visit to [theDesk](#), a pioneer in Hong Kong's co-working space scene which focuses on creating an "inclusive community" by connecting its members and neighbouring businesses for closer collaboration in an increasingly shared economy.

At the visit, you will learn theDesk's mission, know more about the development of co-working space industry and mingle with other fellow young members.

|                              |   |
|------------------------------|---|
| <b>Date</b>                  | <b>Tuesday, 4 December 2018</b>   |
| <b>Time</b>                  | 6:30 – 8:00 p.m.  |
| <b>Venue</b>                 | theDesk<br>20/F, Leighton Centre, 77 Leighton Road, Causeway Bay, Hong Kong   |
| <b>Programme<sup>^</sup></b> | <ul style="list-style-type: none"><li>❖ Tour around the co-working space</li><li>❖ Sharing session on "The future trends of co-working spaces"</li><li>❖ Networking drinks (sponsored by theDesk)</li></ul> <p style="text-align: right;"><i>(<sup>^</sup> the programme may subject to changes)</i></p>  |
| <b>Language</b>              | Cantonese   |
| <b>No. of participants</b>   | 20 (HKICPA members only)  |
| <b>Fee</b>                   | \$50  |
| <b>CPD hour</b>              | 1 hour  |
| <b>Competency*</b>           | Industry Knowledge  |
| <b>Rating*</b>               | Foundation  |
| <b>Enrolment Deadline</b>    | 20 November 2018  |
| <b>Registration</b>          | <p><b>Enrol online</b> or complete the enrolment form and return it with full payment to the Institute by the enrolment deadline.</p> <p>Enrolment will be accepted on a first-come-first-served basis. Priority will be given to young members in the event of over-subscription (see note 1 on enrolment form).</p> <p>(Successful registrants will receive further details about the visit.)</p> |

\* Details of [Competency and Rating](#) information



**Visit to theDesk – a co-working space  
Enrolment Form**

FULL

Online registration is recommended

Event Code: VIHK18120401

**Finance & Operations Department,  
Hong Kong Institute of CPAs**

37th Floor, Wu Chung House,  
213 Queen's Road East, Hong Kong.

Fax no: 2893 9853

4 December 2018  
(Enrolment deadline: 20 November 2018)

Confirmation of enrolment will be sent to you via email. You can check your enrolment status at "My CPA" at [www.hkicpa.org.hk](http://www.hkicpa.org.hk).  
Unsuccessful enrolment will be notified with full refund.

*[Contact information below is used solely for communication of this particular event, without update to your member profile]*

Please use BLOCK letters

Name (Mr./ Mrs./ Ms): \_\_\_\_\_ Young member <sup>(note 1)</sup>:  Yes  No

Membership no.: \_\_\_\_\_ Email <sup>(note 4)</sup>: \_\_\_\_\_

Telephone no.: \_\_\_\_\_ Mobile no.: \_\_\_\_\_

*(Please tick the appropriate box)*

|   |                                       |
|---|---------------------------------------|
| <b>Fee:</b>   | <input type="checkbox"/> Member: \$50 |
| <input type="checkbox"/> Cheque (no. _____) payable to "Hong Kong Institute of Certified Public Accountants" or "HKICPA"  |                                       |
| <input type="checkbox"/> BOC HKICPA VISA <input type="checkbox"/> BOC HKICPA UnionPay card <input type="checkbox"/> Other VISA / MasterCard   |                                       |
| Card Number:  | Card Expiry Date (MM/YY):             |
| Cardholder's Name (block letters):  | Cardholder's Signature:               |
| Date:   |                                       |
| <ul style="list-style-type: none"> <li>For credit card payment the card should be valid with expiry date at least <b>1 month</b> from the date of event.</li> <li>Payment receipt will be sent to your email address provided above once the payment is confirmed.</li> </ul> |                                       |

**Notes:**

1. Enrolment for the activity is accepted on a first-come-first served basis. Priority will be given to young members (i.e. aged 40 or below) in the event of over subscription.
2. Full payment must be made before your enrolment will be processed. No telephone reservation will be accepted.
3. Application by fax will ONLY be accepted when payment is made by credit card. Cash is strictly not accepted.
4. Confirmation of enrolment will be sent to you via email before 27 November. You can check your enrolment status at "MyCPA" at [www.hkicpa.org.hk](http://www.hkicpa.org.hk). Unsuccessful enrolment will be notified with full refund.
5. In normal circumstance, the admission fee is non-refundable or non-transferrable upon receipt of payment by HKICPA. Should the event be cancelled or postponed due to unforeseen circumstance, refund will be made according to your payment method. For credit card payment, refund will be made directly to your credit card account. For cheque payment, refund will be mailed to your correspondence address.
6. Bad weather arrangement: When the typhoon signal no. 8 or above / black rainstorm warning is hoisted, as announced by the Hong Kong Observatory, at 4:30 pm or onwards on the date of event, the event will be cancelled. The re-scheduling arrangement will be announced.
7. The Institute reserves the right to change the venue, date, speakers, and/or rundown of the event due to unforeseen circumstances.

**Personal Data:** Your personal data collected from the enrolment process and administration of courses/events/activities will be used for the purpose of the administration of the course/event/activity on which you are enrolled ("Event"). Such data collected may be accessible by the Institute's officers, persons or committees processing the application and related matters. In addition, the Institute may use the collected data for statistical research and analysis. By submitting this Enrolment Form, you understand and agree that the Institute may provide your personal data above to co-organisers/service providers in or outside Hong Kong for the purpose relating to the Event. The Institute intends to use the personal data of your name, email address and correspondence address to inform you, where relevant, of members' benefits, goods, services, facilities and events organized or provided by the Institute or other organizations. Members and registered students may opt out of receiving such materials at any time by logging in via the following link <https://www.hkicpa.org.hk/en/members-area/comm-preference/>. Non-members may opt out of receiving such materials at any time by sending an email to the Institute at [privacyofficer@hkicpa.org.hk](mailto:privacyofficer@hkicpa.org.hk) or a letter to the Institute's privacy officer. For more information about the privacy policy of the Institute, please go to <http://www.hkicpa.org.hk/en/service-tools/privacy-policy/>.

**Payment & Enrolment Status Enquiry:** 2287 7379  
Email: [finance@hkicpa.org.hk](mailto:finance@hkicpa.org.hk)

**Event Information Enquiry:** 2287 7009 (Betsy Liang)  
Email: [betsyliang@hkicpa.org.hk](mailto:betsyliang@hkicpa.org.hk)

For non-member and firm payment by cheque, please fill in your postal address for refund in case the event is full or cancelled.

|           |           |
|-----------|-----------|
| Name :    | Name :    |
| Address : | Address : |
|           |           |
|           |           |