



E-learning webinar: **Guide to the Anti-money laundering procedures manual for accountants**

Programme Code: EWEBPG00101

The Anti-Money Laundering and Countering-Terrorist Financing Ordinance ("AMLO") came into effect from 1 March 2018. In order to support members, and SMPs in particular, in their compliance with and implementation of the new AML regulatory regime, the Institute has collaborated with SWAT UK, a leading UK provider of accountancy training and technical guides, to produce the [AML procedures manual for accountants](#) ("the manual"). Launched in June 2018, the manual provides guidance together with example policies and procedures to help users to fulfill their obligations under AMLO and other applicable ordinances.

With the manual on hand, where do you get started? Attend a 90-minute live webinar on 25 October to learn how to make use of the manual effectively. The speaker, who is also one of the authors of the manual, will walk you through the manual and explain the practical steps need to be taken in responding to the current fast-paced regulatory requirements.

The live webinar will cover:

- Overview of the new AML requirements
- Overview of the manual
- Using the manual in practice
 - Understanding your client
 - Risk assessment
 - Verification
 - Ongoing monitoring

Members are also reminded to visit the [Institute's dedicated AML webpage](#) for more technical resources.

Date **Thursday, 25 October 2018**

Time **7:00 p.m. – 8:30 p.m.**

Format Live webinar

Language English

Fee	HKICPA member or student:	HK\$100
	IA/ HKIAAT member or student:	HK\$100
	Non-member	HK\$300

Speaker **Mr. Andy Holton**, Head of Publications, SWAT UK Limited

Mr. Holton is a member of the Institute of Chartered Accountants in England and Wales ("ICAEW") and has been Head of Publications at SWAT for almost 20 years. In addition to audit and financial reporting related titles this includes responsibility for SWAT's anti-money laundering procedures manual and also the anti-money laundering systems authored by SWAT for ICAEW. For much of his time Mr. Holton has also been either Money Laundering Reporting Officer ("MLRO") or deputy MLRO.

Participants All parties who wish to better understand the Anti-money laundering procedures manual for accountants

Competency* Ethics and Regulations, Industry Knowledge, Risk Management

Rating* Intermediate level

CPD hours 1.5

* Please refer to the [Institute's online CPD Learning Resource Centre](#) for descriptions of competency and rating.



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