



HKICPA's Specialist Programmes in Taxation China Tax Course

This China Tax Course is a compulsory component of the Professional Diploma in China Tax (中國稅務專業文憑).
Please refer to the [leaflet](#) for details of the HKICPA's professional diplomas in taxation.

| Topic / Assessment | Workshop Date | Monday Tutorial Date | Wednesday Tutorial Date | Thursday Tutorial Date |
|---|-------------------------|--|-------------------------|------------------------|
| 1. 企业的组成方式、中国税务制度简介及税收征收管理制度 (一) | 10 Feb 2018 | Participants are required to attend one of the below series of tutorials, on Mondays, Wednesdays or Thursdays. | | |
| 2. 增值税 (一) 货物和修理修配劳务 | 3 Mar 2018 | 5 Mar 2018 | 7 Mar 2018 | 8 Mar 2018 |
| 3. 增值税 (二) 其他营改增劳务、城市维护建设税及教育附加、资源税及车辆购置税 | 17 Mar 2018 | 19 Mar 2018 | 21 Mar 2018 | 22 Mar 2018 |
| 4. 消费税及关税 | 7 Apr 2018 | 9 Apr 2018 | 11 Apr 2018 | 12 Apr 2018 |
| 考試 <一> | 5 May 2018 (afternoon) | | | |
| 5. 企业所得税 (一)、土地增值税、印花税、房产税、契税 | 12 May 2018 | 14 May 2018 | 16 May 2018 | 17 May 2018 |
| 6. 企业所得税 (二)、税收征收管理制度 (二)、车船税、城镇土地使用税、耕地占用税 | 26 May 2018 | 28 May 2018 | 30 May 2018 | 31 May 2018 |
| 7. 个人所得税 | 9 Jun 2018 | 12 Jun 2018 (Tue) | 13 Jun 2018 | 15 Jun 2018 (Fri) |
| 考試 <二> | 30 Jun 2018 (afternoon) | | | |

- Course Fee of this China Tax Course is HK\$15,000, inclusive of a training manual (written in Simplified Chinese).
- This Course has 7 workshops and 6 tutorials with 36 teaching hours. The medium of instruction is Cantonese / Putonghua.
- Workshops are held on Saturday afternoons with duration of 3 hours from 2:00pm to 5:00pm.
- Tutorials are held on weekday evenings with duration of 2.5 hours from 7:00pm to 9:30pm.

Enrolment Application

Enrolment Deadline: 1 Feb 2018

We welcome enrolment application by ☒ E-mail: nicoleyan@hkiipa.org.hk ☒ Fax: 2147 3293 ☒ post
If sending in the enrolment application by post, please send together with the required payment to:
HKICPA-Education and Training Dept., 27/F, Wu Chung House, 213 Queen's Rd East, Wanchai, Hong Kong. Re: China Tax Course Application
Enquiry: Nicole Yan (Tel: 2287 7233 / Email: nicoleyan@hkiipa.org.hk)

SECTION 1 – PERSONAL PARTICULARS (Please complete this section in BLOCK LETTERS.)

Name*: (Mr./Ms.**)
(in English) _____ (Family Name) _____ (Given Names) _____
Name*: _____
(in Chinese)

HKICPA Membership No.: _____ Mobile No.: _____

Position: _____ Organization: _____

Are you a member of the Institute's Taxation Faculty (TF)? ☐ Yes, (TF Membership No.: _____) ☐ No

* Your contact details, English and Chinese names as registered in the Institute's membership records will be used in the programme and for issuance of Examination Result Slip. Please contact the Institute for any change of particulars.

** Delete as appropriate.

SECTION 2 – QUALIFICATIONS AND EXPERIENCE

- Highest academic qualification: _____
- Other professional qualifications (if any): _____
- Types and length of taxation experience gained:

| Position(s) held | Type of firm and size | Areas of practice | Length of full time experience |
|-------------------------------------|-----------------------|-------------------|--------------------------------|
| | | | years |
| | | | years |
| | | | years |
| | | | years |
| | | | years |
| Total length of taxation experience | | | years |

SECTION 3 – CHOICE OF TUTORIAL SESSIONS

The following notes are **VERY IMPORTANT** for your choice of tutorial sessions. Please read them carefully before making your choice.

1. Once accepted into the China Tax Course, apart from the workshops, you are also required to attend a series of tutorials.
2. These tutorials will be held on Monday, Wednesday and Thursday evenings as detailed in the Timetable overleaf. **It is your responsibility to ensure that there is no clash of your time when making your choices.**
3. You are required to put down "1", "2" and "3" for 1st, 2nd and 3rd choices respectively in the boxes below.
4. If you do not wish to be allocated to a particular series of tutorial sessions, please mark a cross "X" in the box as appropriate.
5. The Institute will use its best endeavours to accommodate your preferences but no guarantee can be given.
6. Once assigned to a specific session, you are **not allowed to change** to another tutorial session. You are required to attend all tutorials.

| | Mondays | Wednesdays | Thursdays |
|--|---------|------------|-----------|
| CHOICE (Please put "1", "2", "3" or "X" to indicate your order of preferences.) | | | |

SECTION 4 – PAYMENT

Please tick the appropriate box:

| | | | |
|---|----------------|-------------------------|--------------------------------|
| Course Fee: <input type="checkbox"/> HK\$15,000 (Standard fee) <input type="checkbox"/> HK\$14,900 (Discounted fee for applicants who have attended the relevant seminar on 19 January 2018) | | | |
| <input type="checkbox"/> Cheque No. _____ (Bank: _____) | | | |
| <input type="checkbox"/> BOC HKICPA Visa <input type="checkbox"/> BOC HKICPA UnionPay Card <input type="checkbox"/> Other Visa/MasterCard | | | |
| Card Number | | | Card Expiry Date (month/year): |
| | | | |
| Cardholder's Name (please print): | | Cardholder's Signature: | Date: |
| | | | |
| FOR OFFICE USE | Auth. code no. | Handled by | Date |
| | | | |

1. Cash will not be accepted.
2. Crossed cheques should be made payable to the "Hong Kong Institute of Certified Public Accountants" or "HKICPA". Applications will not be processed if post-dated or dishonoured cheques are received.
3. Fees paid are non-refundable and non-transferable. A refund will only be made if the application is not accepted.
4. Any bank charges and/or expenses incurred as a result of unsuccessful credit card payments or dishonoured cheques shall be borne by the applicant.

SECTION 5 – POINTS TO NOTE

1. All enrolment applications are subject to the Institute's final approval.
2. Once an enrolment application is submitted, cancellation is not allowed.
3. NO certificate will be issued upon successful completion of this Course alone. A certificate will be issued only upon successful completion of the Professional Diploma in China Tax. Please refer to the [leaflet](#) about this diploma for details.
4. Workshops/tutorials/examinations will be postponed if Typhoon Signal No.8 or above or a Black Rainstorm Warning is hoisted within two hours before the commencement time. Participants will later be notified details of the substitute session.
5. No unauthorized audio or video recording is allowed in the Course.
6. The Institute reserves the right to change the dates, time, venues, contents and/or teachers for the workshops or tutorials due to unforeseen circumstances.
7. The Institute reserves the right to cancel part/all of the Course due to unforeseen circumstances.
8. The Institute reserves the right to amend the above terms and conditions without prior notice. In case of any disputes, the Institute reserves the right to make the final decision.
9. **Personal Data (Privacy) Ordinance:** Personal data collected from the enrolment process and administration of courses will be used for the purpose of the administration of the course on which applicants are enrolled. Data collected may be accessible by the Institute's officers, persons or committees processing the application and related matters. In addition, the Institute may use the collected data for statistical research and analysis, for keeping members informed of its services and for other uses internally. The Institute intends to use the personal data of your name, email address and correspondence address to inform you of CPD activities, members' benefits, goods, services, facilities and events organized or provided by the Institute or other organizations. For member and student member you may opt out from receiving such materials at any time by login the following link, <https://www.hkicpa.org.hk/en/members-area/comm-preference/>. For more information about the privacy policy of the Institute, please go to <http://www.hkicpa.org.hk/en/service-tools/privacy-policy/>.

SECTION 6 – DECLARATION

I confirm that I have read and fully understood all the terms and conditions as set out in this form.

I declare that the information given in this form is true and correct to the best of my knowledge and belief. If I am subsequently found to have provided false information, I agree to have my enrolment terminated without refund.

Signature

Date

DD

MM

YYYY

Places for the course are limited. The Institute's decision on enrolment is final.