

## ENROLMENT APPLICATION

### Section 1 – Personal Particulars Please ☐ where appropriate

Are you currently a holder of any of the following memberships?

☐ HKICPA Member    ☐ HKICPA Student    ☐ Tax Faculty    ☐ None (non-member)

My membership no.: \_\_\_\_\_

☐ Mr.    ☐ Ms.

\_\_\_\_\_  
 Family name,    Given name    (English Name)    中文    e.g. A326; first 4 letter(s) & digits only

Mobile: \_\_\_\_\_ E-mail: \_\_\_\_\_

Name of organization: \_\_\_\_\_

Position: \_\_\_\_\_

**Note:** – For **members** of the Institute, the same information as registered in the membership records will be used as means of administrative & communications of this course, unless otherwise specify in Section 1.  
 – For **non-members**, information provided in Section 1 will be used as means of administrative & communications of this course.

### Section 2 – Qualifications / Relevant Work Experience (All fields are compulsory)

Level of taxation experience gained:

☐ ≥ 3 year < 6 years    ☐ ≥ 10 years < 15 years

☐ ≥ 6 year < 10 years    ☐ ≥ 15 & above

### Section 3 – Fees and Payment Please ☐ where appropriate / \*compulsory

**Full Course: International Tax (Aug 2026 – Dec 2026)** Ref: COUR26082201

**Closing deadline: 24 Aug 2026**

☐ HK\$15,000 Member of HKICPA    ☐ HK\$21,000 Non-member

**Re-take Examination (International Tax) (19 Dec 2026)** Ref: OTHR26121901

**Closing deadline: 1 December 2026**

☐ HK\$2,400 Member/student of HKICPA    ☐ HK\$3,400 Non-member

\* When was the last exam attempted? \_\_\_\_\_

**Single Workshops** Ref: COUR26082202

**Closing deadline: 7 days prior to the date of workshop**

☐ HK\$1,000/workshop Member of HKICPA    ☐ HK\$1,400/workshop Non-member

Selection workshop(s) you wish to enrol:

☐ Workshop 1    ☐ Workshop 2    ☐ Workshop 3    ☐ Workshop 4    ☐ Workshop 5    ☐ Workshop 6

\*Fees per workshop HK\$\_\_\_\_\_ x No. of workshop(s) \_\_\_\_\_ = Total: HK\$\_\_\_\_\_

☐ Cheque (No. \_\_\_\_\_) payable to "HKICPA" or "Hong Kong Institute of Certified Public Accountants"

☐ VISA / MasterCard    ☐ BOC HKICPA VISA    ☐ BOC HKICPA UnionPay card

Card Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Card Expiry Date: (MM/YY) \_\_\_\_ / \_\_\_\_

Cardholder's Name: \_\_\_\_\_

Cardholder's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

- Cash will not be accepted. Fees paid are non-refundable and non-transferable. A refund will only be made if the application is not accepted.
- Applications will not be processed if post-dated or dishonoured cheques are received.
- Any bank charges and/or expenses incurred as a result of unsuccessful credit card payments or dishonoured cheques shall be borne by the applicant.

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#### **Section 4 – Points to Note**

- **Personal Data** Your personal data collected from the enrolment process and administration of courses/events/activities will be used for the purpose of the administration of the course on which you are enrolled. The provision of personal data by means of this form is voluntary. However, insufficient information may result in an inability to process your application. Such data collected may be accessible by the Institute's officers, persons or committees processing the application and related matters. In addition, the Institute may use the collected data for statistical research and analysis. The Institute intends to use the personal data of your name, email address and correspondence address to inform you, where relevant, of members' benefits, goods, services, facilities and events organized or provided by the Institute or other organizations. Members and registered students may opt out of receiving such materials at any time by logging in via the following link <https://mas.hkicpa.org.hk/mycpa/communication/preference>. Non-members may opt out of receiving such materials at any time by sending an email to the Institute at [privacyofficer@hkicpa.org.hk](mailto:privacyofficer@hkicpa.org.hk) or a letter to the Institute's privacy officer. For more information about the privacy policy of the Institute, please go to <http://www.hkicpa.org.hk/en/service-tools/privacy-policy>
- HKICPA reserves the right to cancel part/all of the programme, or change the dates, time, venues, contents and/or teachers due to unforeseen circumstances.
- The Institute reserves the right to amend the above terms and conditions without prior notice. In case of any disputes, the Institute reserves the right to make the final decision.
- Submitting applications **online** is recommended. For applications to be returned by e-mail, please send to [taxdiploma@hkicpa.org.hk](mailto:taxdiploma@hkicpa.org.hk), or by post to **HKICPA, 27/F, Wu Chung House, 213 Queen's Road East, Wanchai, HK (Attn: E&T, INT2026)**

#### **Section 5 – Declaration** Please ☒ where appropriate

- ☐ I confirm that I have read and fully understood all the terms and conditions as set out in this form. I declare that the information given in this form is true and correct to the best of my knowledge and belief. If I am subsequently found to have provided false information, I agree to have my enrolment terminated without refund.

**Signature of Applicant:** \_\_\_\_\_ **Date (DD/MM/YY):** \_\_\_\_\_