

# Insolvency Preparatory II (Webinar)

May - June 2025



## About the course

The Institute's Insolvency Preparatory II offers an in-depth and integrated study of the financial, management, legal and accounting aspects of insolvency administration with specific emphasis on the practical issues relating to these areas. Experienced specialists in field of insolvency will share with participants their expertise in different subject areas.

Insolvency Preparatory II will be held on five Saturday mornings with topics as followings:

1. **Duties of Insolvency Administrators**
2. **Creditors' Rights and Claims / Employee Issues**
3. **Trading Administrations and Receiverships**
4. **Corporate Rescue**
5. **PRC Insolvency**

## Multiple-choice test

A multiple-choice test on understanding and assimilation of the knowledge taught will be held at the end of the course.

Those who are interested in continuing their study in HKICPA's Professional Diploma in Insolvency programme but with less than 2 years of insolvency work experience, successful completion of Insolvency Preparatory II and a passing score on the multiple-choice test will make one eligible for admission to the diploma programme.

## Target participants

All interested parties working in the field of insolvency or related areas who have attained **18 months** of insolvency or related experience; or those who have successfully **completed** the Insolvency Preparatory I.

## CPD hours

15 verifiable CPD hours for Institute's members. A certificate of attendance will be awarded to each participant who has fulfilled the minimum 80% attendance. (Note: The course is under review by the Law Society of Hong Kong as an accredited CPD course.)

## Fees

- **HK\$3,150** (HKICPA member/student)
- **HK\$4,160** (Restructuring and Insolvency Faculty member)
- **HK\$4,410** (Non-member)

## Enrolment procedures

Enrolment is welcome online or by returning the completed enrolment form with payment.

Enrolment deadline is **24 April 2025**. Registrations are on a first-come-first-served basis and priority will be given to candidates who have successfully completed Insolvency Preparatory I. The course may be cancelled if the minimum enrolment is not achieved.

*Note: Successful applicants will be informed of the seminar link and log-in details by e-mail prior to the commencement of the course.*

## Date & Time

Five Saturdays on **3, 17 & 24 May** and **7 & 14 June**, 10:00 a.m. - 1:00 p.m.

## Format

Live webinar (via Zoom)

## Language

English (Cantonese may be used for some topics)

**Enquiries:** 2287-7098 / [sq.insolvency@hkicpa.org.hk](mailto:sq.insolvency@hkicpa.org.hk)



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## ENROLMENT APPLICATION

by e-mail: [sq.insolvency@hkicpa.org.hk](mailto:sq.insolvency@hkicpa.org.hk)

by post: Together with payment to HKICPA, 27/F, Wu Chung House, 213 Queen's Road East, Wanchai. E&T/ P2-2025

**Section 1 – Personal Particulars** Please  where appropriate

Are you currently a holder of any of the following memberships?  
 HKICPA Member     HKICPA Student     Restructuring Insolvency Faculty ("RIF")     None (non-member)

My membership no.: \_\_\_\_\_

Mr.     Ms.

Family name,	Given name	(English Name)	中文
			e.g. A326; first 4 letter(s) & digits only

Mobile: \_\_\_\_\_ E-mail: \_\_\_\_\_

Name of organization: \_\_\_\_\_

Industry:  CPA firm (small)     CPA firm (mid-tier)     Big 4     Law practices  
 Specialist advisory     Banking and Finance     Government     Non-profit  
 Commercials or others, specify: \_\_\_\_\_

*Note:* – For **members** of the Institute, the same information as registered in the membership records will be used as means of administrative & communications of this course, unless otherwise specify in Section 1.  
– For **non-members**, information provided in Section 1 will be used as means of administrative & communications of this course.

**Section 2 – Qualifications / Relevant Work Experience** Please  where appropriate

1. Have you completed HKICPA's Insolvency Preparatory I before?     Yes, what year? \_\_\_\_\_     No

2. Your equivalent length of experience in relations of insolvency:  
a. Court liquidation: \_\_\_\_\_ year(s)  
b. Creditors' voluntary liquidation: \_\_\_\_\_ year(s)  
c. Receivership: \_\_\_\_\_ year(s)  
d. Others \_\_\_\_\_ year(s) specify: \_\_\_\_\_

3. The total length of experience in relations of insolvency? \_\_\_\_\_ year(s)

**Section 3 – Fees and Payment** Please  where appropriate

**Fees** EWEB25050301     **HK\$3,150** HKICPA Member/Student     **HK\$4,160** RIF Member     **HK\$4,410** Non-member

Cheque (No. \_\_\_\_\_) payable to **HKICPA** or **Hong Kong Institute of Certified Public Accountants**

VISA / MasterCard     BOC HKICPA VISA     BOC HKICPA UnionPay card

Card Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_    Card Expiry Date: (MM/YY) \_\_\_\_ / \_\_\_\_

Cardholder's Name:	Cardholder's Signature:	Date:
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1. Cash will not be accepted. Fees paid are non-refundable and non-transferable. A refund will only be made if the application is not accepted.  
2. Applications will not be processed if post-dated or dishonoured cheques are received.  
3. Any bank charges and/or expenses incurred as a result of unsuccessful credit card payments or dishonoured cheques shall be borne by the applicant.

### Section 4 – Points to Note

- **Personal Data** Your personal data collected from the enrolment process and administration of courses/events/activities will be used for the purpose of the administration of the course on which you are enrolled. The provision of personal data by means of this form is voluntary. However, insufficient information may result in an inability to process your application. Such data collected may be accessible by the Institute's officers, persons or committees processing the application and related matters. In addition, the Institute may use the collected data for statistical research and analysis. The Institute intends to use the personal data of your name, email address and correspondence address to inform you, where relevant, of members' benefits, goods, services, facilities and events organized or provided by the Institute or other organizations. **Members** and registered students may opt out of receiving such materials at any time by logging in via the following link <https://mas.hkicpa.org.hk/mycpa/communication/preference>. **Non-members** may opt out of receiving such materials at any time by sending an email to the Institute at [privacyofficer@hkicpa.org.hk](mailto:privacyofficer@hkicpa.org.hk) or a letter to the Institute's privacy officer. For more information about the privacy policy of the Institute, please go to <http://www.hkicpa.org.hk/en/service-tools/privacy-policy>
- HKICPA reserves the right to cancel part/all of the programme, or change the dates, time, venues, contents and/or teachers due to unforeseen circumstances.
- The Institute reserves the right to amend the above terms and conditions without prior notice. In case of any disputes, the Institute reserves the right to make the final decision.

### Section 5 – Declaration

Please  where appropriate

I confirm that I have read and fully understood all the terms and conditions as set out in this form. I declare that the information given in this form is true and correct to the best of my knowledge and belief. If I am subsequently found to have provided false information, I agree to have my enrolment terminated without refund.

Signature of Applicant: \_\_\_\_\_ Date (DD/MM/YY): \_\_\_\_\_