



# CPA Music Night



The **Singing Interest Group (SgIG)** has organised a concert for members to gain experience in stage performance in front of a large audience. The concert will consist of solo, duo or group performances. Audience admission is **free** so bring your friends and family to enjoy an evening of music spectacle.

**Date:** **Saturday, 2 September 2017**

**Time:** **7:15 p.m. – 9:30 p.m.**

**Venue:** **Lecture Hall, Sheung Wan Civic Centre**  
Sheung Wan Municipal Services Building, 345 Queen's Road Central, Hong Kong  
(Click [here](#) for map and transportation guide.)

**Performance category and max song performance:** Solo: 15  
Duo or group: 10  
(The final number of performing units in each category is subject to final enrolment.)

**Performer's fee:** **\$180** per song (with up to 4 free admission tickets)

**Admission tickets:** **Free** (To allow more people to enjoy the performance, we will charge ticket holder \$30 for each unused ticket.) Prior registration is required.

## Notes for performers

1. Priority for enrolment will first be offered to SgIG members and then to non-SgIG HKICPA members in the case of over subscription. Non-members' applications will only be processed after registration deadline subject to availability. We only consider non-member's enrolment when it is enrolled with a member.
2. Solo category is restricted for HKICPA members only. Non-member will only be considered when performing with a member in duo or group category. In the event of group performance, the number of non-members should not exceed members.
3. Each performer/performing unit (max. 4 in a group) can perform 1 song in each category with each song no more than 5 minutes.
4. No medley or concert version is allowed.
5. Performers can bring their own instruments for the performance. However, it is subject to the technical support from venue and performers are required to contact HKICPA directly regarding the arrangement in advance.
6. In the event of song duplication, involved parties will be invited to re-select their songs. Once the performance songs are confirmed, no further changes will be entertained.
7. All performing units must provide their own music files (MMO) that only contain their performing song(s) to be played at the concert. Please share the MMO by email or download link by below submission deadline. NO visual aid will be provided for performers.
8. Each performer/performing unit is entitled up to 4 free tickets. Performers themselves do not require tickets. Each audience registration is entitled up to 2 free tickets. Performers/performing units have priority in tickets collection.
9. The venue does not have a dressing room.
10. Rehearsal session is available on the same day prior to the concert with details to be announced in due course. Due to limited time available on event day, each performing unit will be given approximately 2.5 minutes to rehearse.

## Important dates

<b>Performer's registration deadline</b>	<b>30 July Extended to 27 August</b>
<b>Music files (MMO) submission</b>	<b>16 August</b>
<b>Rehearsal and concert</b>	<b>2 September</b>

**For enquiries:** 2287 7058 (Heidi Chung) or 2287 7262 (Crystal Law) for event information; 2287 7379 (David Lok) for payment & enrolment status.



# CPA Music Night

## Registration Form

Event Code: OTHR17090202

Finance & Operations Department,  
Hong Kong Institute of CPAs  
37th Floor, Wu Chung House,  
213 Queen's Road East, Hong Kong.

Fax no: 2893 9853

2 September 2017

Deadline for free tickets: ~~30 July 2017~~ Extended to 27 August 2017

FOR OFFICE USE

Seq. no.: \_\_\_\_\_

Handled by: \_\_\_\_\_

Please allow 4 working days to process your application. You can check your enrolment status at "My CPA" at [www.hkicpa.org.hk](http://www.hkicpa.org.hk).

Please "✓" as appropriate:

☐ Register as performer ☐ Register as audience

Name: (Mr./Mrs./Ms.)		Membership No.:	
Mobile:		Email:	
<b>Request for tickets:</b> I wish to pick up _____ tickets at HKICPA Office. HKICPA Office Address: 37th Floor, Wu Chung house, 213 Queen's Road East, HK <i>*Performers themselves do not require tickets.</i>			
<b>Performers:</b> <input type="checkbox"/> Solo singing <input type="checkbox"/> Duo / Group singing - below are the personal particulars of my partner(s): Name: (Mr./Mrs./Ms.) Membership No.: Name: (Mr./Mrs./Ms.) Membership No.: Name: (Mr./Mrs./Ms.) Membership No.: <i>Note: Prior consent from your partner(s) is required before you name him/her as your partner/group.</i>			
<b>Song selection:</b> 1 <sup>st</sup> choice: Name: _____ Original singer: _____ 2 <sup>nd</sup> choice: Name: _____ Original singer: _____ <i>**In the case of song duplications, involved parties will be asked to reconsider their selections. Once the performing songs are confirmed, no further changes will be entertained.</i>			
Entry fee: <input type="checkbox"/> \$180 (one song) <input type="checkbox"/> \$360 (two songs) <input type="checkbox"/> \$30 x _____ tickets = \$_____ (Payment will only apply for no-show. See note 3 below.)			
Cheque (no. _____) payable to "Hong Kong Institute of Certified Public Accountants" or "HKICPA"			
<input type="checkbox"/> BOC HKICPA VISA <input type="checkbox"/> BOC HKICPA UnionPay card <input type="checkbox"/> Other VISA / MasterCard			
Card Number:		Card Expiry Date (MM/YY):	
Cardholder's Name (block letters):		Cardholder's Signature:	Date:
<input type="checkbox"/> I would like to have an official receipt. (Remarks: Official receipt will be sent to your email address provided below.)			

For payment by cheque, please fill-in your postal address for refund in case the event is full or cancelled.

Name :	Name :
Address :	Address :

(Please sign the declaration and read the notes on the next page.)



### **Declaration**

I declare that I do not suffer from any illness/disability that renders me unfit to participate in the above activity. I will immediately notify the convenor of the interest group/HKICPA if, for any reason, my health subsequently renders me or may render me unfit to participate in the above activity. I fully accept that the convenor of the interest group/HKICPA will then consider whether I should, in the interest of safety or the safety of the other participants, continue to be allowed to further participate in future sessions and that his/her/the decision of the HKICPA will be final.

Where trainers are in place, I agree to follow the trainer's instructions. I agree that this may be a verbal, visual, physical or demonstrative form of communication. I will ask for further clarification of any ambiguous and/or inaudible instructions. I understand that I will be asked to leave a session immediately if deemed to be deliberately ignoring the instructions from the trainer.

### **Assumption of Risks and Disclaimer of Liability**

As a participant in the above activity you accept that you may be exposing yourself to risk of harm due to the hazards inherent in the activity.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### **Notes:**

1. Priority for enrolment will first be offered to SglG members and then to non-SglG HKICPA members in the case of over subscription.
2. Full payment must be made before your enrolment will be processed. No telephone reservation will be accepted.
3. To ensure the success of the concert, \$30 will be charged to each unused ticket after the concert. Tickets can be returned to us **by 31 August** for the benefit of those on waiting list. Returned tickets are not subject to any fee charging.
4. The closing date for performance registration is ~~30 July 2017~~ **Extended to 27 August 2017**. However, the Institute has the discretion to accept late applications as it sees fit.
5. Application by fax will ONLY be accepted when payment is made by credit card. Cheque payment must be made together with the registration form. Cash is strictly NOT accepted for all Institute registration.
6. Successful registrants will receive confirmation by email, whereas unsuccessful registrants will receive full refund by mail.
7. If you do not hear from us by ~~4 August~~ **29 August** regarding your registration, please contact Ms. Heidi Chung at 2287 7058 or Ms. Crystal Law at 2287 7262.
8. Unless the activity is cancelled due to unforeseen circumstances, bad weather or low enrolment, no refund for withdrawal will be entertained after your enrolment has been processed.
9. Bad weather arrangement: The activity will be cancelled if typhoon signal no. 8 or above / Black rainstorm warning is hoisted 2 hours prior to the commencement of the activity. Your enrolment fee will be refunded in full in the event of cancellation due to bad weather, or subject to separate arrangement with the venue provider.
10. The Institute reserves the right to change the venue and date of the activity due to unforeseen circumstances.

**Personal Data:** Your personal data collected from the enrolment process and administration of courses/events/activities will be used for the purpose of the administration of the course/event/activity on which you are enrolled ("Event"). Such data collected may be accessible by the Institute's officers, persons or committees processing the application and related matters. In addition, the Institute may use the collected data for statistical research and analysis. By submitting this Enrolment Form, you understand and agree that the Institute may provide your personal data above to co-organisers/service providers in or outside Hong Kong for the purpose relating to the Event. The Institute intends to use the personal data of your name, email address and correspondence address to inform you, where relevant, of members' benefits, goods, services, facilities and events organized or provided by the Institute or other organizations. Members and registered students may opt out of receiving such materials at any time by logging in via the following link <https://www.hkicpa.org.hk/en/members-area/comm-preference/>. Non-members may opt out of receiving such materials at any time by sending an email to the Institute at [privacyofficer@hkicpa.org.hk](mailto:privacyofficer@hkicpa.org.hk) or a letter to the Institute's privacy officer. For more information about the privacy policy of the Institute, please go to

**Payment & Enrolment Status Enquiry:** 2287 7379  
e-mail: [finance@hkicpa.org.hk](mailto:finance@hkicpa.org.hk)

**Event Information Enquiry:** 2287 7058  
e-mail: [heidichung@hkicpa.org.hk](mailto:heidichung@hkicpa.org.hk)