



Workshop on Quality Control

The Institute's new edition of *A Guide to Quality Control* ("Guide") was issued in June 2013. The Guide focuses primarily on the development of a firm-wide quality control system, which assists and enables practitioner to implement the engagement-level requirements.

- This workshop aims to introduce the Guide, the general requirements under the Clarified Hong Kong Standard on Quality Control 1 and the common findings under the Practice Review on quality control.
- Sample policies and procedures for different sizes of practice from the Guide will be introduced in order to develop a customised quality control on a consistent basis

Please refer [here](#) for descriptions of other competencies and ratings.

About the seminar:

Language

Cantonese with English handout and terminology

Competency

Auditing and assurance

Rating

Intermediate Level*

CPD Credit Hour

4 hours

Fee

\$ 420 (HKICPA member or student and IA/HKIAAT member or student)

\$ 680 (non-members)

Venue

HKICPA Training Centre
 27/F, Wu Chung House, Wanchai

Programme schedule

Event Code	Dates	Time
WSHP17041302	13 April 2017 (Thursday)	9:00 am to 1:00 pm
WSHP17063001	30 June 2017 (Friday)	9:00 am to 1:00 pm

REGISTRATION

- Online registration is recommended, please click [here](#) or visit www.hkicpa.org.hk
- To register offline (by post or by fax), please complete the enclosed enrolment form and return it with full payment to the Institute.
- Enrolments will be accepted on a first-come-first-served basis with priority given to the Institute's members.

Workshop on Quality Control (April and June 2017)

Finance & Operations Department,
Hong Kong Institute of CPAs
37th Floor, Wu Chung House,
213 Queen's Road East, Hong Kong
Fax no: 2893- 9853



Hong Kong Institute of
Certified Public Accountants
香港會計師公會

Name: (*Mr. / Mrs. / Ms.) _____ HKICPA Membership No.: _____
(if applicable)

Company name: _____

Position held: _____ Email: _____
(for enrolment confirmation purpose)

Telephone No.: _____ Fax No.: _____

[Contact information is used solely for communication of this particular event, without update to your member profile.]

Please mark a "✓" against the session(s) for which you wish to apply

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13 April 2017 [Event code: WSHP17041302]		30 June 2017 [Event code: WSHP17063001]	
Admission Fee: <input type="checkbox"/> HK\$ 420 per person (HKICPA members) per session <input type="checkbox"/> HK\$ 680 per person (Non-HKICPA members) per session			
<input type="checkbox"/> Cheque (no. _____) payable to "Hong Kong Institute of Certified Public Accountants" or "HKICPA"			
<input type="checkbox"/> BOC HKICPA VISA <input type="checkbox"/> BOC HKICPA UnionPay card <input type="checkbox"/> Other VISA / MasterCard			
Card Number: _____		Card Expiry Date (MM/YY): _____	
Cardholder's Name (block letters): _____		Cardholder's Signature: _____	
		Date: _____	
Payment receipt will be sent to your email address provided above once the payment is confirmed.			

Notes:

1. Please complete the Enrolment Form and return it to the Finance & Operations on or before the deadline, together with full payment.
2. Enrolment is accepted on a first-come-first-served basis. No telephone reservation will be accepted.
3. Registration by fax will ONLY be processed when payment is made by credit card.
4. Cash is strictly NOT accepted. For credit card payment, the credit card should be valid with expiry date at least 1 month from the date of event. For payment by cheque, the enrolment will only be processed upon receipt of full payment.
5. Confirmation of enrolment will be sent to you via email. You can check your enrolment status at "MyCPA" at <http://mas.hkicpa.org.hk/mycpa/login>. Unsuccessful enrolment will be notified with full refund.
6. If typhoon signal no.8 or above / Black rainstorm warning is hoisted at or after 6:30 a.m. on the date of event, the activity will be cancelled. Your admission fee will be refunded in the event of cancellation due to bad weather. For details, please refer to [Typhoon / Black rainstorm arrangement](#).
7. In normal circumstances, the seminar fee is non-refundable or non-transferrable upon receipt of payment by HKICPA. Should the seminar be cancelled or postponed due to unforeseeable circumstances, refund will be made according to your payment method. For credit card payment, refund will be made directly to your credit card account. For cheque payment, refund will be mailed to your correspondence address.
8. No unauthorized audio or video recording is allowed at CPD events.

Personal Data: Your personal data collected from the enrolment process and administration of courses/events/activities will be used for the purpose of the administration of the course on which you are enrolled. Such data collected may be accessible by the Institute's officers, persons or committees processing the application and related matters. In addition, the Institute may use the collected data for statistical research and analysis. The Institute intends to use the personal data of your name, email address and correspondence address to inform you, where relevant, of members' benefits, goods, services, facilities and events organized or provided by the Institute or other organizations. Members and registered students may opt out of receiving such materials at any time by logging in via the following link <http://mas.hkicpa.org.hk/mycpa/communication/preference>. Non-members may opt out of receiving such materials at any time by sending an email to the Institute at privacyofficer@hkicpa.org.hk or a letter to the Institute's privacy officer. For more information about the privacy policy of the Institute, please go to <http://www.hkicpa.org.hk/en/service-tools/privacy-policy/>.

Payment & Enrolment Status Enquiry: 2287-7381
e-mail: finance@hkicpa.org.hk

Event Information Enquiry: 2287-7065
e-mail: tls@hkicpa.org.hk

For non-member and firm payment by cheque, please fill-in your postal address in case of refund:

Name :	Name :
Address :	Address :