



HKICPA's Specialist Programmes in Taxation Advanced Hong Kong Tax Course

This Advanced Hong Kong Tax Course is a compulsory component of the Professional Diploma in Hong Kong Tax (香港稅務專業文憑). Please refer to the [leaflet](#) for details of the HKICPA's professional diplomas in taxation.

Topic / Assessment	Workshop Date	Monday Tutorial Date	Wednesday Tutorial Date	Thursday Tutorial Date
1. The Source Concept: Guiding Principles and Practice	14 Jan 2017	16 Jan 2017	18 Jan 2017	19 Jan 2017
2. Capital vs. Revenue: A Review of Precedent Cases	4 Feb 2017	6 Feb 2017	8 Feb 2017	9 Feb 2017
3. Corporate Tax Planning, Tax Avoidance and Tax Risk Management	18 Feb 2017	20 Feb 2017	22 Feb 2017	23 Feb 2017
4. Resolving Tax Controversy I – Practical Aspects of Handling Tax Investigation	25 Feb 2017	27 Feb 2017	1 Mar 2017	2 Mar 2017
5. Resolving Tax Controversy II – Managing Objections and Appeals	11 Mar 2017	13 Mar 2017	15 Mar 2017	16 Mar 2017
6. Global Employees and Individual Income Tax Planning	18 Mar 2017	20 Mar 2017	22 Mar 2017	23 Mar 2017
Presentation (with submission of a written report)	6/13 May 2017	Participants are required to attend one of the above series of tutorials, on Mondays, Wednesdays or Thursdays.		
Examination	27 May 2017 (afternoon)			

- The minimum requirement for admission to this course is knowledge of Hong Kong taxation to the level of module D of the Institute's QP (or equivalent).
- This Course has 6 workshops and 6 tutorials with 33 teaching hours. The medium of instruction is English.
- Workshops are held on Saturday afternoons with duration of 3 hours from 2:00pm to 5:00pm.
- Tutorials are held on weekday evenings with duration of 2.5 hours from 7:00pm to 9:30pm.
- Course Fee of this Advanced Hong Kong Tax Course is HK\$15,000, inclusive of a training manual.
- **Special one-time offer: Applicants who are taking or have previously taken the Institute's specialist programmes in taxation can enrol at discounted fee of HK\$13,000. Applicants who are joining the Institute's specialist programmes in taxation for the first time will enjoy a HK\$2,000 discount when they enrol on the International Tax Course within 2 years.**

Application for Registration

Please send the completed form together with your payment to: Education and Training Department, Hong Kong Institute of CPAs, 27/F, Wu Chung House, 213 Queen's Road East, Hong Kong.	Enquiries : 2287 7233 (Nicole Yan) Fax : 2147 3293 Enrolment Deadline : Extended to 6 January 2017
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SECTION 1 – PERSONAL PARTICULARS (Please complete this section in BLOCK LETTERS.)

Name*: (Mr./Ms.**) _____ Name*: _____
(in English) (Family Name) (Given Names) (in Chinese)

HKICPA Membership No.: _____ Mobile No.: _____

Position: _____ Organization: _____

Are you a member of the Institute's Taxation Faculty (TF)? ☐ Yes, (TF Membership No.: _____) ☐ No

* Your contact details, English and Chinese names as registered in the Institute's membership records will be used in the programme and for issuance of Examination Result Slip. Please contact the Institute for any change of particulars.

** Delete as appropriate.

SECTION 2 – QUALIFICATIONS AND EXPERIENCE

- Knowledge of Hong Kong taxation ☐ I have passed Module D of the Institute's QP.
☐ I have the knowledge of Hong Kong taxation equivalent to Module D of the Institute's QP.
My knowledge was gained from # _____
- Highest academic qualification: _____
- Other professional qualifications (if any): _____
- Types and length of taxation experience gained:

Position(s) held	Type of firm and size	Areas of practice	Length of full time experience
			years
			years
			years
			years
			years
Total length of taxation experience			years

Please specify the course/examination related to Hong Kong taxation you have completed/passed.

SECTION 3 – CHOICE OF TUTORIAL SESSIONS

The following notes are **VERY IMPORTANT** for your choice of tutorial sessions. Please read them carefully before making your choice.

1. Once accepted into the Advanced Hong Kong Tax Course, apart from the workshops, you are also required to attend a series of tutorials.
2. These tutorials will be held on Monday, Wednesday and Thursday evenings as detailed in the Timetable overleaf. **It is your responsibility to ensure that there is no clash of your time when making your choices.**
3. You are required to put down "1", "2" and "3" for 1st, 2nd and 3rd choices respectively in the boxes below.
4. If you do not wish to be allocated to a particular series of tutorial sessions, please mark a cross "X" in the box as appropriate.
5. The Institute will use its best endeavours to accommodate your preferences but no guarantee can be given.
6. Once assigned to a specific session, you are **not allowed to change** to another tutorial session. You are required to attend all tutorials.

CHOICE (Please put "1", "2", "3" or "X" to indicate your order of preferences.)	Mondays	Wednesdays	Thursdays
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SECTION 4 – PAYMENT

Course Fee:	<input type="checkbox"/> HK\$15,000 (Standard fee)
	<input type="checkbox"/> HK\$15,000 (For new joiners of the Institute's specialist programmes in taxation who intend to take the International Tax Course with HK\$2,000 discount within 2 years)
	<input type="checkbox"/> HK\$13,000 (Discounted fee for applicants who are taking / have taken the Institute's specialist programmes in taxation)
<input type="checkbox"/> Cheque No. _____ (Bank: _____)	
<input type="checkbox"/> BOC HKICPA Visa <input type="checkbox"/> BOC HKICPA UnionPay Card <input type="checkbox"/> Other Visa/MasterCard	
Card Number	_____
Card Expiry Date (month/year):	____/____
Cardholder's Name (please print):	Cardholder's Signature:
FOR OFFICE USE	Auth. code no. _____
	Handled by _____
	Date _____

1. Cash will not be accepted.
2. Crossed cheques should be made payable to the "Hong Kong Institute of Certified Public Accountants" or "HKICPA". Applications will not be processed if post-dated or dishonoured cheques are received.
3. Fees paid are non-refundable and non-transferable. A refund will only be made if the application is not accepted.
4. Any bank charges and/or expenses incurred as a result of unsuccessful credit card payments or dishonoured cheques shall be borne by the applicant.

SECTION 5 – POINTS TO NOTE

1. All enrolment applications are subject to the Institute's final approval.
2. Once an enrolment application is submitted, cancellation is not allowed.
3. NO certificate will be issued upon successful completion of this Course alone. A certificate will be issued only upon successful completion of the Professional Diploma in Hong Kong Tax. Please refer to the [leaflet](#) about this diploma for details.
4. Workshops/tutorials/assessments will be postponed if Typhoon Signal No.8 or above or a Black Rainstorm Warning is hoisted within two hours before the commencement time. Participants will later be notified details of the substitute session.
5. No unauthorized audio or video recording is allowed in the Course.
6. The Institute reserves the right to change the dates, time, venues, contents and/or teachers for the workshops or tutorials due to unforeseen circumstances.
7. The Institute reserves the right to cancel part/all of the Course due to unforeseen circumstances.
8. The Institute reserves the right to amend the above terms and conditions without prior notice. In case of any disputes, the Institute reserves the right to make the final decision.
9. **Personal Data (Privacy) Ordinance:** Personal data collected from the enrolment process and administration of courses will be used for the purpose of the administration of the course on which applicants are enrolled. Data collected may be accessible by the Institute's officers, persons or committees processing the application and related matters. In addition, the Institute may use the collected data for statistical research and analysis, for keeping members informed of its services and for other uses internally. The Institute intends to use the personal data of your name, email address and correspondence address to inform you of CPD activities, members' benefits, goods, services, facilities and events organized or provided by the Institute or other organizations. For member and student member you may opt out from receiving such materials at any time by login the following link, <https://www.hkicpa.org.hk/en/members-area/comm-preference/>. For more information about the privacy policy of the Institute, please go to <http://www.hkicpa.org.hk/en/service-tools/privacy-policy/>.

SECTION 6 – DECLARATION

I confirm that I have read and fully understood all the terms and conditions as set out in this form.

I declare that the information given in this form is true and correct to the best of my knowledge and belief. If I am subsequently found to have provided false information, I agree to have my enrolment terminated without refund.

Signature

Date

____/____/____
DD MM YYYY

Places for the course are limited. The Institute's decision on enrolment is final.